



STATE OF CALIFORNIA

DEPARTMENT OF DEVELOPMENTAL SERVICES

JOB OPPORTUNITY BULLETIN: NURSE INSTRUCTOR

SALARY RANGE:	Range T: \$6,914 - \$8,656 per month* <small>*The Starting Salary applies to those first entering State Service. Maximum salary is typically for State Employees who meet the criteria for Annual Merit Salary Adjustments in increments of 5% until the maximum salary is attained.</small>
TENURE/TIME BASE:	Permanent/Full-Time
PROGRAM/DEPARTMENT:	Training Department
FINAL FILING DATE:	June 13, 2014

DESCRIPTION OF DUTIES: Under the general direction of the Director of Nursing Education, the Nurse Instructor designs curriculums, develops lesson plans, presents course information, teaches and evaluates Developmental Center Staff; college students in various health occupation programs, community-based care providers for the developmentally disabled, and performs other training-related duties as required. Typical duties consist of training, evaluating and monitoring use of general and psychiatric nursing skills and techniques for staff; instructing staff in best practice guidelines and medical terminology; supervising and evaluating the on-the-job-training of students; instructs students in the training of CPR; teaching and evaluating participants in the psychomotor (performance) skills of CPR for adults and children based on American Heart Association guidelines; serves as a member on numerous committees such as. the Medical Education Committee, Nursing Policy and Procedure Committee, Emergency Preparedness Committee, and Ad Hoc Committee; performs classroom set-up/take-down including tables and chairs, audio-visual equipment, providing technical support as well; coordinating and teaching portions of New Employee Orientation and providing Psychiatric Technician Assistants with in-service training and certification renewal procedures; performs data entry/retrieval; provides employees with photo identification cards; provides customer support regarding general requests related to training; prepares a variety of schedules, records, and annual or semi-annual reports as requested.

ADDITIONAL DESIRABLE QUALIFICATIONS: Desirable qualifications include one year of experience as a Registered Nurse providing direct patient care in a long term care facility in addition to one year of experience planning, implementing, and evaluating educational programs in nursing; or two years of full time experience as a Registered Nurse, at least one year of which must be in the provision of direct patient care in a nursing facility and evidence of twenty-four (24) hours of continuing education courses in the planning, implementing, and evaluating educational programs in nursing from an accredited educational organization and Possession of a Bachelor's Degree or higher in Nursing and/or Nursing Education.

WHO MAY APPLY: To qualify candidates must possess civil service eligibility. Civil service eligibility may consist of lateral transfers, reinstatements to California state service (current or former state employees), or list eligibility as a result of having been placed on an employment list from an examination for this classification. Applicants are required to indicate the status of their eligibility on their application. Further information may be found on the California Human Resources Department's website by visiting www.calhr.ca.gov. Applications will be reviewed and only the most qualified candidates will be scheduled for a selection interview. STD-678, Employment Applications, may be obtained from the Human Resources Examination Unit at Sonoma Developmental Center, or downloaded from the website above. Applications submitted electronically will **not** be accepted. Please mail or submit your STD-678 Employment Application in person to the address listed below. NOTE: Appointment to this classification may be subject to State Restriction of Appointment (SROA), Surplus and Re-employment List procedures, pre-employment physical, drug screening and fingerprint clearance.

Requirements for appointment into this classification are possession of a valid license to practice as a Registered Nurse issued by the California Board of Registered Nurses and, if qualifying under Pattern I, possession of a valid Standard Designated Subjects Teaching Credential with specialization in vocational trade and technical teaching or equivalent credential.

Applications must be received to the address specified below no later than close of business (5:00 p.m.) of the final filing date. Applications personally delivered or received via mail after the final filing date will not be accepted. Faxed applications or resumes will not be accepted.

PLEASE SEND YOUR COMPLETED STATE APPLICATION (STD-678) TO THE FOLLOWING ADDRESS:

Sonoma Developmental Center
Personnel Examination Department (Administration Building)
15000 Arnold Drive – Room #124
Eldridge, CA 95431
(707) 938-6992 You may contact Terri Sievers for questions specific to the essential functions of the position only. Transfer determination will be determined by Human Resources staff.

SONOMA DEVELOPMENTAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

BRD: 5/30/14 FFD: 6/13/14 Class Code: 8154 - CBID R17